

*Rowland Unified School District  
1830 S. Nogales Street, Rowland Heights, CA 91748*

**UNADOPTED MINUTES OF  
CITIZENS' BOND OVERSIGHT COMMITTEE MEETING NO. 8**

*Wednesday, June 3, 2009*

PRELIMINARY SECTION

CALL TO ORDER

The regular meeting of the Citizens' Bond Oversight Committee was called to order at 7:16 p.m. by Dr. Nimesh Ladhawala, at the offices of the Rowland Unified School District, Board Room, located at 1830 S. Nogales Street, Rowland Heights, CA 91748.

ROLL CALL

MEMBERS PRESENT

Dr. Nimesh Ladhawala, Committee Chairperson  
Mr. Gilbert Acevez  
Dr. Theodore Ebenkamp  
Mr. Gilbert Moreno

MEMBERS ABSENT

Mrs. Kathi Delegal, Committee Vice Chairperson  
Mr. Siong Yap

STAFF MEMBERS  
PRESENT

Dr. Robert D. Wertz, Deputy Superintendent -  
Administrative Services Division

STAFF MEMBERS  
ABSENT

Dr. Maria G. Ott, Superintendent of Schools  
Mr. Fred Diamond, Director - Building Services  
Mrs. Nonette Martin, Director - Fiscal Services  
Mrs. Cheryl Wambolt, Director - Purchasing Services  
Mrs. Janice Wooden, Controller

OTHERS PRESENT

Mr. Khary Knowles, Project Manager - Erickson-Hall

PRELIMINARY SECTION  
(Continued)

FLAG SALUTE - Was not conducted.

ACTION SECTION

I. APPROVAL OF MINUTES

The Minutes of the regular Citizens' Bond Oversight Committee dated March 3, 2009 were approved.

MSC - (U)            Dr. Ladhawala            Mr. Acevez

II. INTRODUCTION

Presented at the time of the meeting.

III. PROGRAM MANAGEMENT REPORT

Presented at the time of the meeting orally by Erickson-Hall, Khary Knowles, regarding updated information from the following:

- a. Measure R 2006 Bond Program
- b. Fiscal Department
- c. Building Services Department
- d. Purchasing Department
- e. Draft Measure R Annual Report

Discussion - Ref. CBOC8 attached.

(Reports on file in Administrative Services Division)

**ACTION SECTION**  
*(Continued)*

IV. APPROVE QUARTERLY FINANCIAL STATEMENT

Presented with the Program Management Report at the time of the meeting.

MSC - (U)                      Dr. Ladhawala              Dr. Ebenkamp

(Reports on file in Administrative Services Division)

V. STAFF/COMMITTEE OTHER

A. Khary Knowles presented the Annual Bond Report to be issued soon.

Members made report revision suggestions following review:

- (1) Clarify how Bond Funds can be used (i.e. not for salaries).
- (2) Clarify the vacant CBOC member position.

VI. ADJOURNMENT

MSC - (U)                      Dr. Ladhawala              Mr. Acevez

Meeting adjourned at 7:59 p.m.

Approved \_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. Robert D. Wertz, Deputy Superintendent  
and Acting Secretary to the Citizens' Bond  
Oversight Committee

RDW/KSK: ds

# Erickson-Hall Program Management

# MEETING MINUTES

No. CBOC8

Mailing Address:

1830 Nogales Street

Rowland Heights, CA 91748

Phone: (626) 854-8578

Fax: (626) 854-8517

Page 1 of 2

**PROJECT TITLE:** Rowland USD Program Management

**MEETING DATE:** 6/3/2009

**LOCATION:** RUSD Board Room

**SUBJECT:** Citizens' Bond Oversight  
Committee: Measure R 2006

DID ATTEND	INI	ATTENDEE	JOB TITLE		
<b>Rowland Unified School District</b>					
	CW	Cheryl A. Wambolt	Director - Purchasing Services		
X	BW	Dr. Bob D. Wertz	Deputy Superintendent		
	FD	Fred Diamond	Director - Building Services		
	JW	Janice Wooden	Controller		
	MO	Maria Ott	Superintendent		
	NM	Nonette Martin	Director - Fiscal Services		
<b>Erickson-Hall Program Management</b>					
X	KK	Khary Knowles	Project Manager		
<b>Citizens' Bond Oversight Committee</b>					
X	NL	Dr. Nimesh Ladhawala	Committee Chairperson		
X	GA	Gilbert Acevez	Committee Member		
X	GM	Gilbert Moreno	Committee Member		
	KD	Kathi Delegal	Vice Chairperson		
	SY	Siong Yap	Committee Chairperson		
X	DTE	Theodor Ebenkamp	Committee Member		

ITEM	DESCRIPTION	STATUS	BALL IN COURT
00001	<b>CALL TO ORDER</b> 6/3/09: - The Regular meeting of the Citizens' Bond Oversight Committee was unofficially called to order at 7:16 pm by NL.	OLD	
00002	<b>ROLL CALL</b> 6/3/09: - Roll call was conducted.	OLD	
00003	<b>ATTENDANCE</b> 6/3/09: - Listed above.	OLD	
00004	<b>FLAG SALUTE</b> 6/03/09: - The flag salute was not conducted.	OLD	
00005	<b>APPROVAL OF MINUTES</b> 6/3/09: - 6. I. Approval of Minutes: The Minutes of the regular Citizens' Bond Oversight Committee dated March 3, 2009 were approved.	OLD	
00006	<b>PROGRAM MANAGEMENT REPORT</b> 6/3/09: - 6. II. Program Management Report: Khary Knowles presented the Program Management Report (see attached). The presentation incorporated updates regarding items from the following: - A. Measure R 2006 Bond Program - B. Fiscal Department - C. Building Services Department - D. Purchasing Department - E. Draft Measure R Annual Report	OLD	

# Erickson-Hall Program Management

# MEETING MINUTES

No. CBOC8

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Page 2 of 2

**PROJECT TITLE:** Rowland USD Program Management

**MEETING DATE:** 6/3/2009

**LOCATION:** RUSD Board Room

**SUBJECT:** Citizens' Bond Oversight  
Committee: Measure R 2006

ITEM	DESCRIPTION	STATUS	BALL IN COURT
00007	<b>BUILDING SERVICES REPORT</b> 6/3/09: - Information provided in Item #6: Program Management Report.	OLD	
00008	<b>PURCHASING REPORT</b> 6/3/09: - Information provided in Item #6: Program Management Report.	OLD	
00009	<b>FINANCIAL REPORT</b> 6/3/09: - Information provided in Item #6: Program Management Report. - Item 6. III. - Approve Quarterly Financial Statement: Approved.	OLD	
00010	<b>PROGRAM REPORT INFORMATION</b> 6/3/09: - BW clarified that ballots are out for Parcel Tax. Members should be receiving phone call reminders. - BW and KK clarified that eight of fifteen library modernizations are complete and will continue, but has slowed down. - Developer fees description by BW: One time fee for new developer homes. - Williams fees description by BW. - Redevelopment fees description by BW: Fee formula for school development. - BW stated that federal stimulus money is another possible resource of funds. - KK presented the Annual Bond Report.	OLD	
00012	<b>CBOC MEETINGS</b> 6/3/09: - The next CBOC meeting is scheduled for September 2, 2009 at 7:00 pm in the District Board Room.	OLD	
00013	<b>MEETING ADJOURNMENT</b> 6/3/09: - Meeting adjourned by NL at 7:59.	OLD	

The above notes document our understanding of items discussed in the above referenced meeting. Unless a notice to the contrary is received within 48 hours of receipt of these minutes, the notations will be considered acceptable and shall stand as an accurate record at the discussions, decisions, and responsibility/action item assignments. Any accepted additions or corrections will be noted in the minutes of the next meeting.